

## Computer Applications Final

### Part One—100 points

Directions: Download the Final Part 1 PDF file from the WRACS website at the following address:

<http://208.73.35.212/AHS/Comp.Apps/final.pdf>

Read the instructions on the Excel Spreadsheet that you have just downloaded. Follow the directions as exactly as possible. Extra Credit portion can earn 20 points

### Part Two—100 points

Directions: Download the Final Part 2 PDF file from the WRACS website at the following address:

<http://208.73.35.212/AHS/Comp.Apps/partnerships.pdf>

You have one of two choices:

Either recreate the brochure “Is your school library media program...” as exactly as possible in MS Word—you can copy and paste information from the PDF file into your word document

Or

Read through the information presented in the brochure and present it as a Power Point presentation. If you choose this option, your presentation must have the following components:

1. At least 15 slides (10 points)
2. The three photos from the PDF file as well as the Wisconsin Promise logo—you will have to search for this on the Internet (15 points)
3. The majority of information presented in the brochure organized in a logical/attractive fashion (30 points)
4. At least one graph and one table (20 points)
  - a. The information for the graph and table must be taken from one of the two files listed below Part Two the website.
  - b. You may take any of the data within either of the documents to create a table and graph.
5. At least two slides with notes (10 points)
6. Print: (15 points)
  - a. Notes pages only for the two slides which contain notes
  - b. Handouts with 9 slides per page for the presentation
  - c. Outline view for the presentation.